



## National Council for Hotel Management and Catering Technology

(An autonomous body under Ministry of Tourism, Govt. of India)

A 34, Sector 62, Noida- 201309

### Employment Notification No. 01/2020

Council calls for application from the suitable candidates for the below mentioned positions to be appointed on usual Deputation terms.

	Post, Scale of Pay and mode of recruitment	Essential qualification and experience
1	<b>Deputy Director</b> Pay Level 11 (Rs.67700 – 208700) On Deputation <b>(Post is unreserved)</b>	Officer in Central/ State Govt., Autonomous Bodies, PSU having: a) Holding Analogous post; or b) With 5 years service in a Post at pay Level 10 (7 <sup>th</sup> CPC) or equivalent; or c) With 8years service in a Post at pay Level7 (7 <sup>th</sup> CPC) or equivalent; And Having Experience of Establishment, Budget and Accounts matters as well as ability to use Computer
2	<b>Executive Officer (Admn. &amp; Finance)</b> Pay Level 10 (Rs.56100 – 177500) On Deputation, however the eligible Departmental candidates can also apply to compete with others <b>(Post is unreserved)</b>	Officers of the Central Govt./State Govts./Autonomous Bodies/PSUs holding analogous post or with 3-years service in the scale of Rs.9300-34800 + Rs.4600 GP i.e. Pay Level 7 of 7 <sup>th</sup> CPC or equivalent and possessing knowledge of administrative and financial rules applicable to the Govt. preferably in government educational institutes.  Officers having experience relating to hotel management training or officers who have successfully completed the Advanced Management Services Course or training in any discipline connected with the hotel and catering industry, shall be given preference.  <b>In case of Departmental Candidates-</b> From the cadre of Office Superintendent or Accountant having 5 years of regular service in the post.

#### General:

- 1) The prescribed application format is given on the Council's website [www.nchm.nic.in](http://www.nchm.nic.in) and interested/eligible candidates must apply in the prescribed format only attaching therewith copies of all the relevant documents in support of qualification, experience, etc.
- 2) In the case of employee of Central/State Govts./Autonomous Bodies/PSUs, only such candidates should apply who are willing to come on Deputation basis and while forwarding by the employer, the application should be accompanied by attested copies of ACRs for the last 5 years.
- 3) The application should be addressed to Director (A&F), NCHMCT on the above given address superscribing on the top of the envelope as "Application for the post of \_\_\_\_\_".
- 4) Applications along with all enclosures must reach this Council by 19.06.2020 positively.
- 5) No TA/DA will be paid to the candidates who will be called for personal interview/discussion.
- 6) The Council reserves the right to shortlist the applications, fill or not to fill any vacancy.