

**MEMORANDUM OF ASSOCIATION  
OF  
NATIONAL COUNCIL FOR HOTEL MANAGEMENT &  
CATERING TECHNOLOGY**

\*\*\*\*\*

1. The name of the Society shall be “National Council for Hotel Management & Catering Technology”.
2. The registered office of the Society shall be situated in the Union Territory of Delhi.
3. The aims and objects for which the Society is established are to establish and to carry on the administration and management of the National Council for Hotel Management & Catering Technology, whose functions shall be:-
  - a) Formation guidance and coordination of various types of studies, knowledge and research inclusive of Graduate and Post Graduate studies in the field of Food Management, Hotel Management, Catering Technology and Applied Nutrition and allied skills and crafts;
  - b) to affiliate institutions concerned with the subject and prescribe courses of study and instructions leading to examinations conducted by it;
  - c) to centrally recruit and appoint staff to all Group ‘A’ posts and maintain a common pool thereof and depute all such staff against vacancies conveyed by the affiliated Institutes of Hotel Management set up by Central Government;
  - d) to prescribe standards for buildings and equipment of affiliated institutions;
  - e) to prescribe educational qualifications and other standards for the members of staff of affiliated institutions; and where necessary, to depute them for their further training etc. both inside and outside the country;
  - f) to prescribe educational and other qualifications for admission of students to affiliated institutions;
  - g) to prescribe the manner of admission of students to the affiliates institutions;
  - h) to admit candidates to examinations conducted by it;
  - i) to conduct examinations for promotion from lower to higher classes and also for awarding certificates, diplomas and degrees;

- j) to publish results of examinations conducted by it;
- k) to grant certificates, diplomas and degrees to students who have completed the prescribed courses of study in an affiliated institution and have passed the examinations conducted by it;
- l) to cooperate with other authorities and bodies in such manner and for such purposes as may be necessary for giving effect to the objects of the Society;
- m) to promote the general advancement of education, technical and otherwise, amongst members of and those connected with, and the educational and professional interests of the Hotel and Catering industries;
- n) to devise and impose means for testing the qualifications of persons already working in the industry to grant recognition to their professional attainments and to form Rules and Bye-laws for such recognition and all matters incidental thereto;
- o) to advise the Government on coordinated development of Hotel Management & Catering Technology education and training regarding the same; and on such other matters as the Government may require;
- p) to do all other such lawful acts and things as may be necessary or incidental or conducive to the attainment of all or any of the objects of the Society;
- q) to acquire, hold and dispose of property in any manner whatsoever provided that the prior approval of the Central Government is obtained in the case of acquisition or disposal of immovable property;
- r) to deal with any property belonging to or vested in the Society in such manner as the Society may deem fit for advancing its functions;
- s) to borrow and raise money with or without security or the security of any Mortgage, hypothecation or pled of the overall or any of the immovable properties belonging to the Society or in any other manner whatsoever;
- t) to start, conduct, print, publish and exhibit any magazines, periodicals, newspapers, books, pamphlets or posters that may be considered desirable for the promotion of the objects of the Society;
- u) to receive grants-in-aid, donations, etc. from the Government and if considered necessary, other persons and the grants etc. so received will be utilised solely in furtherance of the objects of the Society and in accordance with any conditions imposed by the Government;
- v) to create and maintain a Fund to which shall be credited:
  - i) all moneys provided by the Government of India and other Governments/Institutions;

- ii) all fees and other charges received by the Society;
  - iii) all moneys received by the Society by way of grants, gifts, donations, bequests or transfers, and
  - iv) all moneys received by the Society in any other manner or from any other sources.
- 
- w) to deposit all moneys credited to the fund created and maintained under sub-clause (u) in such banks or to invest them in such manner as the Society may decide;
  - x) to draw, make, accept, endorse and discount cheques, notes or other negotiable instruments, and for these purposes to sign, execute and deliver such assurances and deeds as may be necessary;
  - y) to pay out of the funds belonging to the Society or out of any particular part of such funds the expenses incurred by the Society from time to time including all expenses incidental to the formation of the Society and management and administration of any of the foregoing objects including all rents, rates, taxes, outgoings and the salaries of the employees;
  - z) to carry out such other duties as may be imposed upon it by the Central Government from time to time.
- 
- 4) Government of India may issue such instructions to the Society as it may consider necessary from time to time for the furtherance of the objects of the Society and for ensuring its proper functioning and control and the Society shall comply with such instructions.
  - 5) Government of India may appoint one or more persons to review the work and progress of the Society and to hold inquiries into the affairs thereof and to report thereon in such manner as the Government of India may order. Upon receipt of any such reports the Central Government may take such action and issue such instructions as it may consider necessary in respect of any of the matters dealt with in the report and the Society shall be bound to comply with such instructions.
  - 6) The income and property of the Society, how so ever derived, shall be utilised towards the promotion of the aims and objects as set forth in this Memorandum of Association, subject nevertheless, in respect of the grant made by the Government of India to such limitations as the said Government may, from time to time, impose. No

part of the income and property of the Society shall be paid or transferred directly or indirectly by way of dividends, bonus or otherwise, how so ever, by way of profit to the persons who at any time are or have been Members of the Society or to any of them or to any person claiming through them or any of them provided that nothing herein contained shall prevent the payment in good faith of remuneration to any member thereof or any person in return of any service rendered to the Society for travelling allowance, halting, or other similar charges.

- 7) The names and addresses and occupations/designation of the present members of the Board of Governors of the Society to which by the Rules & Regulations of the Society, the management and affairs of the Society are entrusted as required under Section 2 of the Societies Registration Act of 1860 (Punjab Amendment Act, 1957) as extended to the Union Territory of Delhi are as follows:

Sl.No.	Name	Occupation/Designation & Address
1.	Shri B.C.Gangopadhyay	Secretary to the Govt. of India, Ministry of Agriculture, Department of Food, New Delhi
2.	Shri K.Prasad	Joint Secretary to the Govt. of India, Ministry of Agriculture, Department of Food, New Delhi
3.	Shri S.V.Sastry	Financial Adviser & Joint Secretary, Ministry of Agriculture, Department of Food, New Delhi
4.	Shri T.R.Parameswaran	Director, Ministry of Agriculture, Department of Food, New Delhi
5.	Miss T.E.Philip	Principal, Institute of Hotel Management, Catering Technology & Applied Nutrition, Veer Sawarkar Marg, Dadar, Bombay – 400 028
6.	Shri B.K.Khanna	Principal, Institute of Hotel Management, Catering & Nutrition, Library Avenue, Pusa Complex, New Delhi – 110 012

7. Shri P.A.Koshy  
Principal,  
Institute of Hotel Management,  
Catering Technology & Applied  
Nutrition,  
Old Exhibition Ground,  
Taratola Road,  
Calcutta – 700 088
8. Shri Inder Bahri  
Principal,  
Institute of Hotel Management,  
Catering Technology & Applied  
Nutrition,  
Adyar,  
Madras – 600 020

-----

We, the undersigned are desirous of forming a Society namely, “National Council for Hotel Management and Catering Technology” under Societies Registration Act XXI of 1860 (Punjab Amendment Act, 1957) as extended to the Union Territory of Delhi in pursuance of this Memorandum of Association:-

Sl.No.	Name, Occupation/ Designation and Address of Member	Signature of Member	Name, Occupation and Address of witness	Signature of witness
1	2	3	4	5

1. Shri B.C.Gangopadhyay  
Secretary to the  
Govt. of India,  
Ministry of Agriculture,  
Department of Food,  
New Delhi
2. Shri K.Prasad,  
Joint Secretary to the  
Govt. of India,  
Ministry of Agriculture,

Department of Food,  
New Delhi

3. Shri S.V.Sastry,  
Financial Adviser &  
Joint Secretary,  
Ministry of Agriculture,  
Department of Food,  
New Delhi
  
4. Shri T.R.Parameswaran,  
Director,  
Ministry of Agriculture,  
Department of Food,  
New Delhi
  
5. Miss.T.E.Philip,  
Principal,  
Institute of Hotel Management,  
Catering Technology &  
Applied Nutrition,  
Veer Sawarkar Marg, Dadar,  
Bombay – 400 028
  
6. Shri B.K.Khanna,  
Principal,  
Institute of Hotel Management,  
Catering Technology &  
Applied Nutrition,  
Library Avenue, Pusa Complex,  
New Delhi – 110 012
  
7. Shri P.A.Koshy,  
Principal,  
Institute of Hotel Management,  
Catering Technology &  
Applied Nutrition,  
Old Exhibition Ground,  
Taratola Road,  
Calcutta – 700 088
  
8. Shri Inder Bahri,  
Principal,

Institute of Hotel Management,  
Catering Technology &  
Applied Nutrition,  
Adyar,  
Madras – 600 020